



ST. KILIAN'S
DEUTSCHE SCHULE DUBLIN

St. Kilian's German School Dublin
Roebuck Road, Clonskeagh,
Dublin14, Ireland.
Tel: +353-1-288 3323/4
Fax: +353-1-288 2138
EMail admin@kilians.com

www.kilians.com

Detention Policy: Primary School

1. Detention is one of the educational measures employed by the school to ensure discipline and the well-being of staff and students. In the school's Code of Behaviour, Detention is placed between the Written Reprimand and Suspension:

Detention

After three entries in the 'Red Book', the pupil concerned is to be detained by the teacher. Any other serious breach of school rules may also be penalised with a detention at the request of the teacher. A detention may last for two hours and is to take place outside normal school hours. During the detention the pupil is to work. The work should be pedagogically meaningful and in some way related to the offence. Date and time of the detention are entered into a list in the staff room and notified to the pupil's parents in writing a week in advance. Parents are to be invited to discuss the pupil's problems with teachers/headteacher.

2. Only in exceptional circumstances is Detention applied in the Primary school for 1st and 2nd class students. However this Detention Policy applies to all Primary School Pupils.
3. Offences that can lead to a Detention are serious breaches of the school rules. A Detention can be accumulative, after three entries on the card, or Immediate, for particularly grave offences.

Accumulative offences are for example:

- Homework repeatedly not produced,
- Disruptive behaviour in class,
- Books or other materials repeatedly not produced in class,
- Arriving in class unnecessarily late,
- Lying to teachers or supervisors.
- This list is not comprehensive. It is the teacher's discretion to decide whether an offence warrants an entry on the card.

Serious offences are:

- Refusal to obey teachers or supervisors,
- Leaving the school grounds without permission,

- Smoking anywhere on the school premises,
- Mithing class,
- Gravely offensive or dangerous behaviour,
- Violence.

Again it is at the teacher's discretion to classify an offence.

As a rule, serious offences are sanctioned with an Immediate Detention.

4. Detention is considered effective if it results in a change of behaviour in the student detained. A change of behaviour is evident if the student is not detained repeatedly.
5. If no change of behaviour becomes evident, the school must consider further options in terms of the Code of Behaviour. Among these are Suspension, Threat of Expulsion and Expulsion.
 - 5.1. If a student has received three Detentions during one school year, the awarding of a 4th Detention will generally be regarded as a possible indicator of the educational measure having failed. Therefore a Class Conference is convened by the Class Teacher, the subject teachers, or the Head of Primary. Either one of these will invite the student's parents to attend the Class Conference or to talk to them and to explore their views on the matter. Their views will be minuted.
 - 5.2. The Class Conference will discuss the case, giving due regard to the views expressed by the parents. The meeting will be minuted:
 - Invitation
 - Time and place of the meeting
 - Attendance record
 - Minutes of parents' views
 - Decision taken by the Conference with reasons given
 - Signed by Class teacher and Principal / Head of Primary
 - 5.3 The results will be communicated to the parents in writing by the class Teacher. The communication will refer to the parents' right to appeal the decision to the Principal and to the Board of Management successively.
6. The Head of Primary will report on the system at the end of the school year and evaluate its efficiency of together with the members of the school management mentioned in 5.1. S/He will invite the staff to submit their views, and the Policy will be discussed at the first Staff Conference at the beginning of the new school year.

The Policy will be deemed efficient if it manages to reduce the number of Detentions to such a degree that:

- no more than eight Detentions must be offered during the year,
- and no more than one Detention group of fewer than 30 students needs to be convened at any one time.

I acknowledge receipt of St. Kilian's Detention Policy for Primary School.

(date)

(Student)

Student's name (please print): _____ class: _____

I/We acknowledge receipt of St. Kilian's Detention Policy for Primary School.

(date)

(Parent)