



St. Kilian's
Deutsche Schule Dublin

**St Kilian's German School
Secondary School**

Child Safeguarding Risk Assessment June 2021

Written Assessment of Risk of St Kilian's German School, Clonskeagh, Dublin 14

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of [St Kilian's German School - Secondary].

1: List of School Activities

in St Kilian's German School Secondary School

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching
- One-to-one counselling
- Outdoor teaching activities
- Sporting Activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet/changing/shower areas in schools
- *Bundesjugendspiele*/Annual Sports Day
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of children with special educational needs
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE and RSE
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child safeguarding matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such a
 - Lesbian, gay, bisexual or transgender (LGBT) children



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- Pupils perceived to be LGBT
- Recruitment of school personnel including -
 - Teachers/SNA's
 - Caretaker/Secretary/Cleaners
 - Sports coaches
 - External Tutors/Guest Speakers
 - Volunteers/Parents in school activities
- Visitors/contractors present in school during school hours
- Visitors/contractors present during after school activities
- Use of Information and Communication Technology by pupils in school
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations
- Use of school premises by other organisation during school day
- Evening study



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2: The School has identified the following risks of harm

in respect of its activities

- Harm not being recognised by school personnel
- Harm not being reported properly and promptly by school personnel
- Pupil being harmed in the school by a member of school personnel
- Pupil being harmed in the school by another pupil
- Pupil being harmed in the school by volunteer or visitor to the school
- Harm by a member of school personnel, a member of staff of another organisation or other person while pupils are participating in out of school activities e.g. school trip, swimming lessons
- Harm due to bullying
- Harm due to inadequate supervision of pupils in school
- Harm due to inadequate supervision of pupils while attending out of school activities
- Harm due to inappropriate relationship/communications between child and another child or adult
- Harm to pupils due to inappropriately accessing/using computers, social media, phones and other devices while at school
- Harm due to dissemination of inappropriate material outside of school but which impacts on children in school
- Harm to pupils with SEN who have particular vulnerabilities
- Harm to a pupil while a child is receiving medical/injury care
- Harm in one-to-one teaching, counselling, coaching situation
- Harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner
- Harm caused by member of school personnel accessing/circulating inappropriate material, a social media, texting, digital device or other manner.

In accordance with section 2 of the Children First Act, 2015 the defined threshold of "harm" in relation to a child is as follows:

"harm" means, in relation to a child-

- (a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or*
- (b) sexual abuse of the child,*

whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise;"

"ill-treatment" means, in relation to a child, to abandon or cruelly treat the child,

or to cause or procure or allow the child to be abandoned or cruelly treated;



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"neglect" means, in relation to a child, to deprive the child of adequate food, warmth, clothing, hygiene, supervision, safety or medical care;

"welfare" includes, in relation to a child, the moral, intellectual, physical, emotional and social welfare of the child.

3: Procedures in place to address risks of harm

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Safeguarding Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- The school has provided all members of staff with a copy of the Professional Behaviour Guidelines for the protection of Students and School personnel
- The school has advised all staff on TUSLA online training module
- School Personnel are required to adhere to the *Child Safeguarding Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
- The school implements in full the Stay Safe Programme in Primary School
- The school implements in full the SPHE curriculum
- The school implements in full the Wellbeing Programme at Junior Cycle currently 300 hours
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has a yard/playground supervision roster and guidelines to ensure appropriate supervision of children during breaks and in respect of specific areas
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and Safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation volunteer personnel
- The school has a set of behavioural guidelines for school personnel (teaching and non-teaching staff) in respect of their interaction with young people
- The school complies with the agreed DES disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has a Student Support policy in respect of students who require such support
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
 - Has provided each member of school staff with a copy of the school's *Child Safeguarding Statement*
 - Ensures all new staff members are provided with a copy of the school's *Child Safeguarding Statement*



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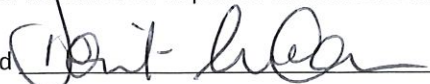
- Encourages staff to avail of relevant training
- Encourages board of management members to avail of relevant training
- Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a code of behaviour for pupils
- The school adheres to the Teaching Council's Code of professional Conduct for Teachers
- The school has in place an ICT policy in respect of usage of ICT by pupils
- The school has in place a mobile device policy in respect of usage of mobile devices by pupils
- The school has in place a Critical Incident Management Plan
- The school has in place a school attendance strategy
- The school has in place a policy and procedures for visitors and guests to supplement delivery of the curriculum
- The school has in place clear procedures for one-to-one teaching activities (open door, glass panel classroom use, table between teacher and pupil)
- The school has in place procedures for one-to-one counselling
- The school has in place guidelines in respect of student teacher placements
- The school has in place guidelines in respect of students undertaking work experience in the school
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations
- The school has in place a Guidance and Counselling provision
- The school has in place a mentor structure for new pupils in 7th class and new entrants into other year groups
- The school fosters a culture of reporting in cases of bullying
- The school organises through the Wellbeing and SPHE programmes awareness raising events regarding student safety, welfare and development

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on the 10th January 2018

It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed  Date 21/06/21



St. Kilian's
Deutsche Schule Dublin

Chairperson, Board of Management

Signed *Oliver Lynch* Date 17.06.2021

Principal/Secretary to the Board of Management