

Child Safeguarding Statement

St. Kilian's German School (Primary and Kindergarten School), Roebuck Road, Clonskeagh, Dublin 14 is a primary and secondary school located on Roebuck Road, Clonskeagh, Dublin 14.

The Primary and Kindergarten School provides primary education to pupils from Junior Infants to Sixth Class, ages 4 to 12 years.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of St. Kilian's German School (Primary and Kindergarten School) has agreed the Child Safeguarding Statement set out in this document and which is applicable to the Primary and Kindergarten School.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised (2023))* as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Annette Black
- 3 The Deputy Designated Liaison Persons (Deputy DLP) are Lucy Bowen and Marie Wölke
- 4 The Relevant Person is Annette Black
(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)
- 5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;

- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.
- Commit that all children will be equally protected from harm regardless of race, ability, ethnicity or sexual orientation.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:


- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the [gov.ie](https://www.gov.ie) website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](#) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the [gov.ie](https://www.gov.ie) website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015. The school has in place a procedure to maintain a list of mandated persons.

- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
 - The various procedures referred to in this Statement can be accessed via the school's website, the gov.ie website or will be made available on request by the school.
 - The school has in place a procedure for appointing a Designated Liaison Person, who is also the Relevant Person and a procedure is in place for appointing a relevant person.
- 7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

For queries, please contact Annette Black, Relevant Person under the Children First Act 2015

This Child Safeguarding Statement was adopted by the Board of Management on 4.12.2023 [date].

This Child Safeguarding Statement was reviewed by the Board of Management on 4.12.2023 [most recent review date].

Signed: 
Chairperson of Board of Management

Signed: _____
Principal/Secretary to the Board of Management

Date: 4.12.2023

Date: _____

Child Safeguarding Risk Assessment

Written Assessment of Risk of [name of school]

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and PostPrimary Schools (revised 2023)*, the following is the Written Risk Assessment of St. Kilian's Primary and Kindergarten School.

List of School Activities in St. Kilian's Primary and Kindergarten School	
Daily arrival and dismissal of pupil	
Recreation breaks for pupils	
Classroom teaching	
One-to-one teaching	
One-to one learning support	
One-to-one counselling	
Outdoor teaching activities	
Online teaching and learning remotely	
Sporting activities	
School outings	
School trips involving overnight stay	

School trips involving foreign travel	
Use of toilet/changing/shower areas in schools	
Annual Sports Day	
Fundraising events involving pupils	
Use of off-site facilities for school activities	
Care of children with special educational needs, including intimate care where needed,	
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	
Administration of Medicine	
Administration of First Aid	
Curricular provision in respect of SPHE, RSE, Stay Safe	
Prevention and dealing with bullying amongst pupils	
Training of school personnel in child protection matters	
Use of external personnel to supplement curriculum	
Use of external personnel to support sports and other extra-curricular activities	
Care of pupils with specific vulnerabilities/ needs such as <ul style="list-style-type: none"> • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils from ethnic minorities/migrants • Members of the Traveller community • Pupils of minority religious faiths • Children in care • Children on Tusla's Child Protection Notification System (CPNS) • Children with medical needs 	
Recruitment of school personnel including - <ul style="list-style-type: none"> • Teachers/SNAs • Caretaker/Secretary/Cleaners 	

<ul style="list-style-type: none"> • Sports coaches • External Tutors/Guest Speakers • Volunteers/Parents in school activities 	
Visitors/contractors present in school during school hours	
Visitors/contractors present during after school activities	
Participation by pupils in religious ceremonies external to the school	
Use of Information and Communication Technology by pupils in school, including social media	
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	
Students participating in work experience in the school	
Student teachers undertaking training placement in school	
Use of video/photography/other media to record school events	
After school use of school premises by other organisations	
Use of school premises by other organisation during school day	
Provision of after school care	

The school has identified the following risk of harm in respect of its activities:	
Risk of harm not being recognised by school personnel	<p>All school personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i></p> <p>The <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> are made available to all school personnel</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> and its Addendum (2019)</p>
Risk of harm not being reported properly and promptly by school personnel	<p>The <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> are made available to all school personnel</p>

	<p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> and its Addendum (2019) The school has advised all staff on TUSLA online training module</p> <p>All staff have completed the above training</p> <p>The DLP and Deputy DLP have undertaken the Children First: Designated Liaison Person Role and Responsibilities online training</p>
Risk of child being harmed in the school by a member of school personnel	<p>The school adheres to the requirements of the Garda vetting legislation</p> <p>All school personnel, including new personnel, are provided with a copy of the school's <i>Child Safeguarding Statement</i></p> <p>The <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> are made available to all school personnel</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> and its Addendum (2019)</p> <p>The school has in place clear procedures for one to one teaching activities</p> <p>The school has in place procedures for one to one counselling</p> <p>The school has in place guidelines in respect of student teacher placements</p> <p>The school has in place guidelines in respect of students undertaking work experience in the school</p> <p>The school has provided all members of staff with a copy of the Code of Behaviour for Adults Interacting with Children</p> <p>The school encourages all staff to avail of relevant training</p> <p>The school encourages Board of Management members to avail of relevant training</p>

	<p>The school maintains records of all staff and Board or Management training</p> <p>The school implements in full the Stay Safe Programme in Primary School</p> <p>The school implements in full the SPHE curriculum</p>
Risk of child being harmed in the school by another child	<p>All school personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i></p> <p>The <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> are made available to all school personnel</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> and its Addendum (2019)</p> <p>Anti-Bullying Policy provided to all staff and is on display and fully complies with the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary School</p> <p>All children made aware of the Anti-Bullying Policy</p> <p>All children made aware of the Code of Behaviour</p> <p>The school implements in full the Stay Safe Programme in Primary School</p> <p>The school implements in full the SPHE curriculum</p>
Risk of child being harmed in the school by volunteer or visitor to the school	<p>The school adheres to the requirements of the Garda vetting legislation</p> <p>All volunteers must complete Children First online training and a record is kept</p> <p>The school has in place a policy and procedures for visitors and guests to supplement delivery of the curriculum</p>

	<p>The school implements in full the Stay Safe Programme in Primary School</p> <p>The school implements in full the SPHE curriculum</p> <p>All visitors must sign in and wear identifying badge</p>
Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons	<p>The school has in place a policy and clear procedures in respect of school outings</p> <p>All tours and outings are subject to a risk assessment</p> <p>Children:staff ratios are maintained during tours and outings</p> <p>The school implements in full the Stay Safe Programme in Primary School</p> <p>The school implements in full the SPHE curriculum</p>
Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms	<p>The school has in place an ICT policy in respect of usage of ICT by children</p> <p>The school has in place a mobile device policy in respect of usage of mobile devices by children</p>
Risk of harm due to bullying of child	<p>Anti-Bullying Policy provided to all staff and is on display and fully complies with the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary School</p> <p>All children made aware of the Anti-Bullying Policy</p> <p>The school has in place a Code of Behaviour and all children are made aware of the Code of Behaviour</p> <p>The school fosters a culture of reporting in cases of bullying</p> <p>The school implements in full the Stay Safe Programme in Primary School</p>
Risk of harm due to racism	<p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>

	<p>The school undertakes anti-racism awareness initiatives</p> <p>The school has in place a Code of Behaviour and all children are made aware of the Code of Behaviour</p>
Risk of harm due to inadequate supervision of children in school	<p>The school has a playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p> <p>The school has a Health and Safety Policy</p>
Risk of harm due to inadequate supervision of children while attending out of school activities	<p>The school has in place a policy and clear procedures in respect of school outings including a risk assessment.</p> <p>The school has a Health and Safety Policy</p>
Risk of harm due to inadequate supervision of children while attending Aftercare	All relevant school policies apply in equal measure to Aftercare.
Risk of harm due to inappropriate relationship/communications between child and another child or adult	The school has a code of conduct for school personnel (teaching and non-teaching staff)
Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school	<p>The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents</p> <p>The school has in place a policy governing the use of smart phones and tables devices in the school by pupils</p>
Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities	<p>The school has in place a policy and procedures in respect of children at risk of absconding</p> <p>The school has a Special Educational Needs policy</p> <p>The school has in place a policy and procedures for the administration of medication to pupils</p>

	<p>The school has in place procedures for one to one counselling</p> <p>The school has in place clear procedures for one to one teaching activities</p>
Risk of harm to child while a child is receiving intimate care	The school has an intimate care policy/plan in respect of children who require such care
Risk of harm due to inadequate code of behaviour	The Code of Behaviour is reviewed regularly
Risk of harm in one-to-one teaching, counselling, coaching situation	<p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>The school has in place a policy and procedures for the use of external sports coaches</p> <p>The school has in place a policy and clear procedures for one-to-one teaching activities</p> <p>The school has in place a policy and procedures for one-to-one counselling</p>
Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner	The school has a Code of Behaviour for Adults Interacting with Children
Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner	The school has a Code of Behaviour for Adults Interacting with Children
<p>In accordance with section 2 of the Children's First Act 2015 the defined threshold of 'harm' in relation to a child, is as follows:</p> <p>(a) Assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to affect the child's health, development or welfare or</p> <p>(b) Sexual abuse of the child</p> <p>Whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances or otherwise.</p> <p>'Ill-treatment' means, in relation to a child:</p>	

- (a) To abandon a child
- (b) To cruelly treat a child
- (c) To cause or procure or allow the child to be abandoned or cruelly treated

‘Neglect’ means, in relation to a child:

- (a) To deprive the child of adequate food, warmth, clothing, hygiene, supervision, safety or medical care

‘Welfare’ includes, in relation to a child:

- (a) The moral, intellectual, physical, emotional and social welfare of the child

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

For queries, please contact Annette Black, Relevant Person under the Children First Act 2015. Contact details: annette.black@kilians.com

This risk assessment has been completed by the Board of Management on (date): 4.12.2022

It shall be reviewed as part of the school’s annual review of the Child Safeguarding Statement.

Signed:  Date: 4.12.2023

Chairperson of the Board of Management

Signed: Annette Black Date: 4/12/2023

Head of Primary and Kindergarten